



**Functional Skills – English  
Entry 2 Writing  
Assessment Paper**

**Guide time 30 – 45 minutes**



2793-002-3

**You need**

- A pen – black or blue ink
- Dictionary

**Candidate Instructions**

- Do not open the paper until you are told to do so
- Answer all questions in the space provided

**Information**

- There are two questions to be answered. Task A carries 9 marks and Task B carries 12 marks
- You may complete both tasks together or at different times

**Candidate Guidance**

- You are advised to work through the paper steadily allocating equal amounts of time to each question
- At the end, check you have all your work and put it together with your cover sheet
- If you have used additional sheets make sure your name is written on each sheet and that they are included with your work

<b>THE FOLLOWING DETAILS MUST BE COMPLETED</b>
Centre Name
Surname/Family Name
First Forename
Unique Learner Number (ULN) if known
Date of Birth
Date of Assessment
Candidate Signature

Marker  
use only

<b>Task A mark</b>	
<b>Task B mark</b>	
<b>Total marks</b>	
<b>Pass mark</b>	
<b>Pass/did not achieve</b>	

## Task A

Do not write  
in this margin.  
For Marker  
use only

The Council is asking for helpers to collect litter in public areas near your home.

You want to help and they have given you a form to fill in and return. Complete the form below. You can make up some of the information if you wish.

(9 marks)

Litter Picking Group Contact Form	
Your Name	
Your Address	
Age	
Which days can you help?	
What time of day are you free? (morning/afternoon/evening)	
How will you get to the litter picking events?	

Task A  
mark



